

Tuesday, 6 December 2022

HARBOUR COMMITTEE

A meeting of **Harbour Committee** will be held on

Wednesday, 14 December 2022

commencing at **5.30 pm**

The meeting will be held in the Meadfoot Room, Town Hall, Castle Circus,
Torquay, TQ1 3DR

Members of the Committee

Councillor Amil (Chairwoman)

Councillor Barrand

Councillor Brooks

Councillor Carter

Councillor Dudley

Councillor Ellery

Councillor O'Dwyer

Councillor Mills

External Advisors

Mr Day and Mr Young

Together Torbay will thrive

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Governance Support, Town Hall, Castle Circus, Torquay, TQ1 3DR

Email: governance.support@torbay.gov.uk - www.torbay.gov.uk

HARBOUR COMMITTEE AGENDA

1. **Apologies**
To receive apologies for absence, including notifications of any changes to the membership of the Committee.
2. **Minutes** (Pages 4 - 5)
To confirm as a correct record the Minutes of the meeting of the Committee held on 26 September 2022.
3. **Declarations of interest**
 - (a) To receive declarations of non pecuniary interests in respect of items on this agenda
For reference: Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
 - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda
For reference: Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

(**Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
4. **Urgent items**
To consider any other items that the Chairman decides are urgent.
5. **Port Marine Safety Code**
 - (a) **Tor Bay Harbour Master Update - Port Marine Safety Code** (Verbal Report)
To receive a verbal update on the latest safety activities that had been undertaken across the Harbour Authority's operational area.
 - (b) **Internal Audit Report - Port Marine Safety Code 2022-23** (Pages 6 - 22)
To consider a report that updates Members on the annual Port Marine Safety Code (PMSC) compliance audit.

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| 6. | Tor Bay Harbour Budget Monitoring 2022-23
To consider a report setting out the overall budgetary position for Tor Bay Harbour Authority as at November 2022 compared with approved budgets. | (Pages 23 -
28) |
| 7. | Harbour Budget 2023/24 and Schedule of Fees and Charges
To consider a report on the Harbour Authority revenue budget and to set the level of fees and charges, for the forthcoming year. | (Pages 29 -
67) |
| 8. | Torquay/Paignton and Brixham Harbour Liaison Forums
To note the minutes of the above Harbour Liaison Forums. | (Pages 68 -
75) |

Meeting Attendance

Please note that whilst the Council is no longer implementing Covid-19 secure arrangements attendees are encouraged to sit with space in between other people. Windows will be kept open to ensure good ventilation and therefore attendees are recommended to wear suitable clothing.

If you have symptoms, including runny nose, sore throat, fever, new continuous cough and loss of taste and smell please do not come to the meeting.